Hope School, College and Provision Careers Access Plan

Policy reviewed annually by the Headteacher and Governors.

Hope School and College Access Policy

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purposes of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Student entitlement

Students in years 8-13 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

Procedure

A provider wishing to request access should contact the careers lead via:

Telephone: 01942 824150
Email: enquiries@admin.hope.wigan.sch.uk

Opportunities for access

Several events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents:

Year 8	PSHCE Curriculum Careers Week

Year 9	PSHCE Curriculum Careers Week Transition Event
Year 10	PSHCE Curriculum Vocational Taster Days Independent Living Skills Options Enterprise Opportunities Careers Week Transition Event
Year 11	PSHCE Curriculum Vocational Taster Days Independent Living Skills Options Enterprise Opportunities Careers Week Transition Event
Year 12	E.V.E (Enterprise, Volunteering and Employment) Work Placements Options – Links with Post 19 Providers Careers Week Transition Event Accreditation linked to Careers and Employability
Year 13	E.V.E (Enterprise, Volunteering and Employment) Work Placements Options – Links with Post 19 Providers Careers Week Transition Event Accreditation linked to Careers and Employability

Year 14	E.V.E (Enterprise, Volunteering and Employment) Work Placements Options – Links with Post 19 Providers Transition Day Visits to Post 19 Providers Visits from Post 19 Providers Accreditation linked to Careers and Employability

Please speak to our named Careers Leader to identify the most suitable opportunity for you.

The school policy on safeguarding sets out the school's approach to allowing providers into school as visitors to talk to our students.

Premises and facilities

The school will make the main hall, classrooms, or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant literature with the Careers team.

Approval and review

Approved by Governors annually

Signed:

Christine Slonker Chair of Governors

Sue Lucas Head teacher