

Hope School and College Access Policy

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purposes of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Student entitlement

Students in years 8-13 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

Procedure

A provider wishing to request access should contact Helen Leach Assistant Head teacher

Telephone: 01942 824150 Email: h.leach@hope.wigan.sch.uk

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents:

| | Autumn Term | Spring Term | Summer Term |
|----------------|-------------------------------------------------------------------------|-----------------------------------|-----------------------------------|
| Year 8 | PSHE + C – People who work in school. | Careers Day | Enterprise Challenge |
| Year 9 | PSHE + C – Project to raise money for a local charity – Enterprise work | Careers Day | Enterprise Challenge |
| Year 10 | Vocational Taster Days | Vocational Taster Days Options | Vocational Taster Days Options |

| | Autumn Term | Spring Term | Summer Term |
|----------------|-----------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------|
| | Options Enterprise Education | Careers Day Transition Event Enterprise Education | Enterprise Challenge Enterprise Education |
| Year 11 | Vocational Taster Days Options Enterprise Education | Vocational Taster Days Options Careers Day Transition Event Enterprise Education | Vocational Taster Days Options Enterprise Challenge Enterprise Education |
| Year 12 | E.V.E (Enterprise, Volunteering and Employment) Work Placements Options – Links with Post 19 Providers | E.V.E (Enterprise, Volunteering and Employment) Work Placements Options – Links with Post 19 Providers Careers Day Transition Event | E.V.E (Enterprise, Volunteering and Employment) Work Placements Options – Links with Post 19 Providers Preparation for Work Accreditation |
| Year 13 | E.V.E (Enterprise, Volunteering and Employment) Work Placements Options – Links with Post 19 Providers | E.V.E (Enterprise, Volunteering and Employment) Work Placements Options – Links with Post 19 Providers Careers Day Transition Event | E.V.E (Enterprise, Volunteering and Employment) Work Placements Options – Links with Post 19 Providers |
| Year 14 | E.V.E (Enterprise, Volunteering and Employment) Work Placements Options – Links with | E.V.E (Enterprise, Volunteering and Employment) Work Placements Options – Links with Post | E.V.E (Enterprise, Volunteering and Employment) Work Placements Options – Links with |

| | Autumn Term | Spring Term | Summer Term |
|--|--------------------------------------------|--------------------------------------------|--------------------------------------------|
| | Post 19 Providers | 19 Providers | Post 19 Providers |
| | Transition Day Visits to Post 19 Providers | Transition Day Visits to Post 19 Providers | Transition Day Visits to Post 19 Providers |
| | Visits from Post 19 Providers | Visits from Post 19 Providers | Visits from Post 19 Providers |
| | | Careers Day | |

Please speak to our named Careers Leader to identify the most suitable opportunity for you.

The school policy on safeguarding [\[link\]](#) sets out the school's approach to allowing providers into school as visitors to talk to our students.

Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre, which is managed by the school librarian. The Resource Centre is available to all students at lunch and break times.

Approval and review

Approved by Governors at Curriculum and Standards Committee Next

Reviewed annually - due September 2019

Signed: John Mason Chair of Governors

Sue Lucas Head teacher